



**CIVIL AIR PATROL GREAT LAKES REGION**  
UNITED STATES AIR FORCE AUXILIARY

9-Oct-04

MEMORANDUM FOR ALL ILWG PERSONNEL

FROM: CAP-GLR/CC  
Building 1506 25701 South St  
Selfridge ANGB MI 48045-4933

SUBJECT: Selection process for new ILWG Commander

1. Col. Burrell will be leaving office as the ILWG Commander in March 2005. Officers who meet the following minimum qualifications are invited to apply:

- a. Hold at least the CAP grade of major;
- b. Completed Level IV of the Senior Member Training Program;
- c. Three years command and staff experience at any level within a wing;
- d. Budget and asset acquisition knowledge gained within or outside CAP;
- e. Five years supervisory experience gained within or outside CAP;
- f. Five years total CAP membership with no less than three continuous years of service prior to appointment;
- g. Prior to appointment as wing commander, individual must complete a successful fingerprint re-screening.

2. The application process is as follows: submit a letter of interest, including a statement of qualifications and resume to my attention at the address above or to facsimile 866.302.4197. The resume should include CAP experience as well as work history and other volunteer activities. Applicants have the option of including with their application documents answers, in narrative form, to the questions set forth in CAPR 35-9 § B. Attachment 1. The application documents must be received no later than 15 January 2005.

3. Fulfilling the duties of a CAP wing commander are very rewarding and I encourage all qualified personnel to give serious consideration to applying.

WILLIAM W. WEBB, Colonel, CAP  
Commander

cc:  
GLR/CV/CS  
ILWG/CC